



## **COMMUNITY APPEARANCE COMMISSION Minutes**

**April 6, 2016**

The meeting of the Salisbury Community Appearance Commission was called to order at 4 p.m. Wednesday, April 6, 2016, by Chair Diane Hundley, in the Council Chamber, 217 South Main Street, Salisbury, North Carolina.

The following members were present and absent:

**Present:** Levonia Corry, Nathan Coyle, Jane Creech, Raemi Evans, Diane Hundley, Thomas Lyons, Karl Sale, Tamara Sheffield and Jessica Vess

**Absent:** Carlton Jackson and Shelley Harper Palmer

**Staff:** Diana Moghrabi and Lynn Raker

Thomas Lyons was welcomed to the Commission as the newest member. The March 2, 2016, minutes were received as published.

### **ELECTION OF OFFICERS**

Tamara Sheffield reviewed the Rules of Procedure and the Bylaws and stated that there is no mention of nominations to the commission or election of officers coming from a committee. Nominations were received from the floor. The slate was submitted for a vote as follows:

Karl Sale made a MOTION to nominate Diane Hundley for another term as CAC Chair. Nathan Coyle seconded the MOTION.

Diane Hundley nominated Karl Sale as the Vice Chair. Jessica Vess seconded the MOTION.

Diana Moghrabi was nominated as secretary. Nominations were closed with all members VOTING AYE for the slate of officers as proposed. (9-0)

Lynn Raker suggested that a 2-year period of being Chair or Vice Chair is very helpful to the Commission.

## **COMMITTEES**

### **Neighborhoods and Education Committee**

- The Neighborhood Leaders Alliance (NLA) has not been able to convene due to other staff obligations or conflicts.
- It is time for neighborhoods to begin submitting applications for the Blockwork project in the fall.
- Spring Spruce Up is April 18 through 22. Spruce-up week, sponsored by the Community Appearance Commission and the Public Services Department, is held two times a year for Salisbury residents. During this week, the Public Services Department is providing special trash collection service, including unwanted appliances and tires without rims along with additional household trash. Please call 704-638-5260 with any questions or to arrange for special pick-ups.

This is a good time for neighborhoods to do a massive cleanup.

### **Public Art Committee**

- There are 12 sculptures in the downtown and 6 on the college campuses. Thirteen artists from four different states have pieces in this year's sculpture show. The sculptures will be photographed in their locations and a brochure will be published. Lynn hopes to make that available to all at the next meeting.
- The General Cornwallis bronze history marker will be installed at the corner of Church and West Bank Streets. There will be a dedication in May.
- Lynn made a presentation on the proposed George Washington sculpture that will commemorate his visit to Salisbury 225 years ago.

### **Landscape of the Month**

The committee started up for the new season. The residential award went to 603 South Fulton Street—the Wisteria featured on the Marsh Street side of the property was amazing. Breakfast Time Restaurant on 1602 Jake Alexander Boulevard South is the commercial award winner.

## **OTHER BUSINESS**

- Nathan Coyle announced that he will continue to serve until him and his family move to Kentucky in July 2016.
- Lynn Raker announced that she will be retiring from the City of Salisbury as of June 1, 2016.
- The Innes Street “Complete Streets” stamped crosswalks will be installed soon and will serve as a visual cue for vehicles to slow down for pedestrians. Shaver, Clay and Long Streets will have these; MLK will be one of the last crosswalks installed and will depend

on whether there are enough funds. There will be a pedestrian beacon at Shaver Street and Innes Street. There will be a pedestrian count down at Long Street—the design is completed. There will be crosswalks at Council and Liberty at North Long Street. Are the crosswalks on South Long Street on the NCDOT planned? The City needs to check NCDOT paving schedule for South Long Street and coordinate if possible.

- The lighting is complete under the interstate at Old Concord Road. Sidewalks will be installed this summer. Lynn did not think Old Concord Road was scheduled for widening. Sidewalks, curb and gutter will define the width of the road. A high number of pedestrians use this corridor and this change will make it feel safer.
- Old Concord Road at Gold Hill Road looks trashy with garbage, weeds and an assortment of signs. This is an important corridor that needs attention.
- Lynn Raker started a spreadsheet as a CAC Care List where she has started to track concerns for the CAC in hopes of getting resolutions. She will share many of these items with Craig Powers who is the Street Division Manager for the City of Salisbury, Stephen Brown with Parks and Recreation, and Chanaka Yatawara with the Salisbury Community Development Corporation.
- Karl reported that work has begun on the house on South Jackson Street next to the new park. Siding has been replaced on the left side.
- The fence at Integro which is owned by the City has been repaired.
- The trees at the East Innes Street Wendy's restaurant have died, and the trees at the Waffle House have not been kept up. Staff will follow up.
- There are issues with the trees at the Lowes parking lot. The Salisbury Tree Board has been discussing this and will follow up. We probably need to be more specific in our ordinance about the planting conditions of trees which need to be conducive to the growth of the plant. It could be checked when they receive their certificate of appropriateness. The One Stop Shop has the responsibility of following up, although it is challenging to oversee.
- Code Services Division has hired two new officers who start work Monday.
- Tamara Sheffield had recommendations for the wayfinding signage to have information on both sides of the sign.
- The Sign Committee will review the first draft of the sign ordinance April 26, 2016.

**The meeting adjourned.**